

## **Instructions for Connecting to the NMR Archive**

**Note: You may need to establish a VPN connection**

### **On the PC (Validated under Windows 10)**

- 1) Select 'Start', then 'My computer'. A 'My Computer' window will open.
- 2) Click on the 'Tools' menu tab and select 'Map Network Drive' from the dropdown menu (XP), or select the 'Map network drive' menu option (Vista).

In the dialog box type the following:

`\\nova.chem.utah.edu\archive\Your-NMR-User-Name`

A dialog box opens with a prompt for your username and password. Supply both the hit <return>. A new window will open, allowing direct access to your files on the archive.